

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	1730446
2	Name of the School as per affiliation letter of CBSE:	SUNHILL ACADEMY
3	Address of the School:	TIJARA ROAD KISHANGARH BAS DISTRICT-KHAIRTHAL -TIJARA (RAJ) 301405
4	Standard/level/class up to which the school is running:	From Nursery to 12
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	08060400121
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	MATSYA SHIKSHA SAMITI
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension of affiliation
10	Location of school	In the municipal limits of city having population less than 15 Lakhs


PRINCIPAL

Sunhill Academy Sr. Sec.
School, K.G. Bas (Alwar)



CHAIRMAN
Sunhill Academy Sr.Sec.
School, Kishangarh-Bas


APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	DEO/EE/ALWAR/INSTITUTE-2/FOR AFF/04-05/73 DATE: 27.03.2004
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
14	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	8140 SQ.M.
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease deed.
16	Name of the Owner/Lessee of the land in respect of point-16 above:	MATSYA SHIKSHA SAMITI
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	13.06.2008 To 12.05.2028 19 YEARS 11 MONTHS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
19(a)	If yes the date of last inspection:	21.05.2025
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
20(a)	If yes the date of last inspection:	20.07.2025
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES

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		11.03.2025
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
Signature with Stamp (of School Manager)		Signature with Stamp (of School Principal)
<u>PART-B</u>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No.....Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension of affiliation?	YES FOR EXTENSION
<p style="text-align: center;">Signature</p> <p>(Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION NAME OF DISTRICT: _____</p>		


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